



## International Transfer Credit Practices

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*\*As International education systems vary (both between and within countries), there must be some flexibility with policies for evaluating international transfer credit.*

*Below are the practices we will follow as best as possible when conducting such evaluations:*

### **Acceptance of transfer credit**

- Schools should be recognized by their respective Ministry of Education, or other comparable organization.
- As with domestic students, remedial courses are not transferable.
- In order to be eligible for transfer credit, a course must carry a grade equivalent to C- or higher on a 4.0 scale.
- Non-remedial English courses are only transferable if English is that country's native language.
  - *Australia, Belize, the British Caribbean and British West Indies, Canada (not including French-speaking Quebec), England, Guyana, Ireland, Liberia, New Zealand, Scotland, and Wales*

### **Calculation of credit hours**

- Institutions that use the Western credit hour system will be processed as with any domestic school.
- Institutions not using a Western style credit hour system will have their hours calculated so that *1 year of work is equal to approximately 30 semester hours of credit.*
- Institutions using the European Credit Transfer and Accumulation System (ECTS):
  - Continental Europe: 2 ECTS units = 1 U.S. semester hour
  - United Kingdom: 4 ECTS units = 1 U.S. semester hour

### **Documents**

- Official transcripts must be submitted according to the requirements set by Undergraduate Admissions <http://undergrad.osu.edu/international/application-requirements.html>.
- Syllabi or other corresponding materials must be translated and verifiable. For example, the materials should be accessible on the institution's website. Submitting fraudulent materials is considered academic misconduct.
- **Transcripts from Chinese institutions** MUST be submitted with a verification report from the [China Higher Education Student Information and Career Center \(CHESICC\)](#). The report must be mailed directly to Undergraduate Admissions by CHESICC. Any transcript not mailed by CHESICC will not be considered.