International Transfer Credit Practices

*As international education systems vary (both between and within countries), there must be some flexibility with policies for evaluating international transfer credit. Below are the practices we will follow as best as possible when conducting such evaluations:

Acceptance of transfer credit

- Schools should be recognized by their respective Ministry of Education, or other comparable organization.
- As with domestic students, remedial courses are not transferable.
- In order to be eligible for transfer credit, a course must carry a grade equivalent to C- or higher on a 4.0 scale.
- Non-remedial English courses are only transferable if English is that country’s native language.
  - Australia, Belize, the British Caribbean and British West Indies, Canada (not including French-speaking Quebec), England, Guyana, Ireland, Liberia, New Zealand, Scotland, and Wales

Calculation of credit hours

- Institutions that use the Western credit hour system will be processed as with any domestic school.
- Institutions not using a Western style credit hour system will have their hours calculated so that 1 year of work is equal to approximately 30 semester hours of credit.
- Institutions using the European Credit Transfer and Accumulation System (ECTS):
  - Continental Europe: 2 ECTS units = 1 U.S. semester hour
  - United Kingdom: 4 ECTS units = 1 U.S. semester hour

Documents

- Official transcripts must be submitted according to the requirements set by Undergraduate Admissions [http://undergrad.osu.edu/international/application-requirements.html](http://undergrad.osu.edu/international/application-requirements.html).
- Syllabi or other corresponding materials must be translated and verifiable. For example, the materials should be accessible on the institution’s website. Submitting fraudulent materials is considered academic misconduct.
- Transcripts from Chinese institutions MUST be submitted with a verification report from the China Higher Education Student Information and Career Center (CHESICC). The report must be mailed directly to Undergraduate Admissions by CHESICC. Any transcript not mailed by CHESICC will not be considered.