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Fee Payment Deadline

Fees are due one (1) week (seven calendar days) prior to the first day of classes each term, unless otherwise noted on your Statement of Account. The Fee Payment Deadline for spring semester 2013 is Monday, December 31, 2012. A more complete listing of dates can be found in the [Academic Calendar](#).

If you have enrolled in classes, but have decided NOT to attend spring semester 2013, you should contact your college office as soon as possible, but no later than December 31, 2012.

NOTE: The Ohio State University does not provide paper bills; it is a student's responsibility to know their payment due date. Enrolled students can view and print their Statement of Account online through their Student Center via [Buckeye Link](#).

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Fee Payment Instructions

The Ohio State University offers several options to pay your fees.

Payment On-Line: Log in to your Student Center via [Buckeye Link](#). Click "Make Payment" in the Finances section of your Student Center and choose one of the available options.

Payment by Mail: Mail your check or money order payable to "The Ohio State University". Write your Student ID or OSU Account Number on the face of the check or money order. Your mail payment must be postmarked no later than seven (7) calendar days prior to the first day of classes or by the payment deadline indicated. Do not use campus or metered mail. Send payment to:

Office of the University Bursar
The Ohio State University
Department 0997
Columbus, Ohio 43271-0997

Payment in Person: Make payment with check or money order in person to:

Drop-box on the 1st Floor of the Student Academic Services Building

or

Office of the University Bursar
2nd Floor Student Academic Services Building - 281 W. Lane Ave.
Mon. - Thurs. 8:00am - 4:00pm
Fri. 9:00am - 4:00pm

NOTE: Be sure write your Student ID or OSU Account Number on the face of the check or money order to ensure proper credit of your payment. Your payment must be postmarked or received by the payment deadline.

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Payment Deadlines and Penalties

Payment Deadline: Your payment must be postmarked or made in person one (1) week (seven calendar days) prior to the start of the term unless otherwise indicated on your Statement of Account.

Do Not Use Campus or Metered Mail for Payment by Mail: Late penalties are assessed according to USPS postmark. Any undated payments received after your deadline WILL be assessed a late penalty.

Late Payment Penalties: Late penalties begin to accrue the day after your fees are due as follows for spring 2013:

FEE	FULL SEMESTER	SESSION 1	SESSION 2
Initial Late Payment Fee Assessed at \$200 (begins after the fee due date)	Jan 1	Jan 1	Jan 1
Late Payment Fee Increases to \$300 (begins after the Second Friday)	Jan 19	Jan 19	Jan 19
Late Initial Registration Fee Assessed at \$500 (begins after the Second Friday)	Jan 19	Jan 19	Mar 9
Late Course Add Fee of \$100 per course (begins after the Second Friday)	Jan 19	Jan 19	Mar 9
Re-Enrollment Fee of \$300 (begins after the Third Friday)	Jan 26	Jan 26	Jan 26

University Residences and Dining Services assesses late penalties in addition to these tuition penalties.

NOTE: It is a student's responsibility to know their payment due date. Enrolled students can view and print their Statement of Account online through their Student Center via [Buckeye Link](#).

If a student has not paid their fees before the last day of the semester, they are not allowed to pay unless approval is obtained through a petitioning process. To initiate the process, contact the Student Service Center at ssc@osu.edu or (614)292-0300.

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Tuition Fee Tables

[Autumn Semester 2012 - Summer Semester 2013 Student Tuition and Fee Tables](#): PDF format (printer friendly)

[Autumn Semester 2012 - Summer Semester 2013 Student Tuition and Fee Tables](#)

[Autumn Semester 2012 - Summer Semester 2013 Student Tuition and Fee Tables](#): Locate your fee table guide (answer a few questions to easily find your specific fee table)

Explanation of Fees.

SPECIAL NOTES REGARDING TUITION & FEES:

Non-Resident Surcharge and Selective Service Registration

If you are a male between the ages of 18-26 and living in the United States, you must register for the Selective Service. Ohio students who fail to report their selective service number will be assessed a non-resident surcharge, in compliance with the state law. You will be required to make full payment (including the non-resident fee) by your payment due date and will be subject to any late fees if payment is not made in full by your deadline.

To submit your Selective Service Number, use the online application through the Applicant or Student Center via [Buckeye Link](#). You may obtain your selective service number at <http://www.sss.gov>.

Regional Campus versus Main Campus Fees

Students are billed based on the campus where the student is registered for the majority of hours. Students who have been registered through a regional campus are only switched to Columbus if they meet the selective admission criteria of 2.0 GPA with 30 cumulative hours. Students who are taking half at a regional and half at the main campus will remain enrolled at the original campus. Visit "[Multi-Campus Students](#)" for more information regarding this policy.

Non-Resident Fees

If you have any questions regarding the non-resident fee or if you need information regarding your eligibility to be classified as an Ohio resident for tuition surcharge purposes, visit the Registrar's website at [Ohio Residency for Tuition Purposes](#). For specific questions, contact the Student Service Center (SSC), located on the 1st floor Student Academic Services Building, 281 W. Lane Ave, Columbus, Ohio 43210, (614) 292-0300. Please note that students are expected to make full payment (including non-resident fees) by their assigned payment due date. Payment deadlines may not be waived or extended while a student's residency status is under review, and may result in additional fees if they remain unpaid past the deadline.

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Tuition Option Payment Plan (TOPP)

TOPP is a payment plan that allows you or your family to divide the cost of tuition, housing, and fees into four monthly installments per term without interest charges. You must enroll in TOPP by the university deadline each term and all TOPP payments must be submitted by the appropriate TOPP payment deadlines to avoid penalties.

For more information about TOPP, visit <http://ssc.osu.edu/TOPP.html>, or contact the Student Service Center at ssc@osu.edu or (614) 292-0300.

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Student Health Insurance Program

The deadline to enroll in and pay for, or withdraw from, the Student Health Insurance Program for students beginning spring semester is Monday, December 31, 2012. Visit <http://buckeyelink.osu.edu/> to make changes to insurance. WilceCare Supplement is available to students who already have other health insurance and it only covers services at Wilce Student Health Center.

For more information, including rates, contact the Student Health Insurance Program on the web at <http://shi.osu.edu/>, by email at: shi_info@osu.edu, or phone at (614) 292-0113.

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To Adjust / Add / or Drop Fees

Insurance and Other Optional Fees: To drop or add fees for insurance, or other optional fees use your Student Center via [Buckeye Link](#).

Required Fees: Fees are assessed based on the actual hours scheduled.

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Forfeiture / Refund of Fees

Forfeiture and Refund of Fees Spring 2013 Full Semester

No Forfeiture (100% Refund Period)	January 11, 2013 (through 1st Friday of Classes)
25% Forfeiture (75% Refund Period)	January 18, 2013 (through 2nd Friday of Classes)
50% Forfeiture (50% Refund Period)	February 1, 2013 (through 4th Friday of Classes)
100% Forfeiture (No Refund)	February 2, 2013 (After the 4th Friday of Classes)

Forfeiture and Refund of Fees Spring 2013 Session 1

No Forfeiture (100% Refund Period)	January 11, 2013 (through 1st Friday of Classes)
50% Forfeiture (50% Refund Period)	January 18, 2013 (through 2nd Friday of Classes)
100% Forfeiture (No Refund)	January 19, 2013 (after the 2nd Friday of Classes)

Forfeiture and Refund of Fees Spring 2013 Session 2

No Forfeiture (100% Refund Period)	March 1, 2013 (through 1st Friday of Classes)
50% Forfeiture (50% Refund Period)	March 8, 2013 (through 2nd Friday of Classes)
100% Forfeiture (No Refund)	March 9, 2013 (after the 2nd Friday of Classes)

For information on the Student Financial Aid Title IV refund calculations (60% point-in-time) go to [Student Financial Aid](#). Return of Title IV Process for Federal Aid.

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To Ensure Your Paid Status

If Paying by Check: If your payment is not honored upon presentation to the bank (insufficient or "NSF"), your receipt is null and void and your registration may be canceled. If you are permitted to re-enroll and/or pay, a penalty fee will be assessed PLUS any additional late penalties in effect at the time of repayment.

Clear All Holds Prior to Payment/Confirmation: If there is a hold(s) on your record, you may be unable to add/drop classes or conduct other business with the university. A hold may also prevent you from completing your current enrollment. Contact the office which placed the hold if you have any questions about clearing the hold.

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Financial Aid Recipients

For information about Student Financial Aid, student accounts, holds that may impact registration, and more, visit the [Student Service Center](#). Specific questions should be referred to the Student Service Center at ssc@osu.edu or (614) 292-0300 or in person at 281 W. Lane Ave, 1st Floor. If you attend a regional campus or ATI, contact the financial aid office of your respective campus.

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Schedule Adjustments

If you are closed out of any class, the following options are available:

1. Wait-list the course.
2. Choose another class and make schedule adjustments via the web.
3. Consult with your advisor about other course options or for alternate means to enter a closed course.
4. As a final option, seek permission directly from the instructor or department office.

If You Are Permitted to Registrar Via the Web:

Web registration is now open through January 11, 2013 to add and through February 1, 2013 to drop a class during the following hours:

Monday - Friday 6:30am - 1:30am

Saturday 6:30am - Midnight

Sunday 11:00 a.m. - Midnight

Prepare before you use register for classes on the web. Choose an alternative when adding classes in case your first choice is not available. You also have the option of being placed on an electronic wait-list for a closed course. You may also wish to investigate class availability on regional campuses to fulfill your course requirements. Information is also available at <http://registrar.osu.edu>.

IF YOU ARE NOT ABLE TO ENROLL IN COURSES: Contact your college office academic advisor. You may be required to see an advisor before scheduling, you may have a hold, or course permission may be required.

Fee Increases Due to Schedule Adjustments:

Schedule adjustments may result in a fee reassessment. Your Statement of Account will show the amount you owe and the due date. Please note the DUE DATE -- you are responsible for paying fees on time.

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Attendance in Class

FIRST DAY OF CLASSES:

Spring Semester classes begin January 7, 2013. If you will be delayed in attending your classes, notify the departments that offer your classes, as well as your advisor, before the semester begins. Notify the departments that offer your classes, as well as your advisor, before the semester begins if you will not be attending as this will free up your spaces in classes for other students. If you have already paid fees, do not stop payment on your check as a way to initiate your withdrawal.

Check your class schedule in your Student Center via [Buckeye Link](#) for updates.

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Office	Websites	Email Address	Telephone Number
Student Service Center	ssc.osu.edu	ssc@osu.edu	(614)292-0300
Office of the University Bursar	http://www.treasurer-ohio-state.edu/Bursar	bursar@osu.edu	(614)292-1056
Student Health Insurance	shi.osu.edu	shi_info@osu.edu	(614)688-7979
Student Financial Aid	sfa.osu.edu	ssc@osu.edu	(614)292-0300 - SSC
Current Student Information	osu.edu/currentstudents/	askabuckeye@osu.edu	(614)292-3980
Office of the University Registrar	registrar.osu.edu	registrar@osu.edu	(614)292-9330

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Special Notes

Special Note 1 - OSU Internet Account

Activate Your Internet Account Now at [MY.OSU.EDU](#).

Special Note 2 - Grades

Grades are available through your Student Center via [Buckeye Link](#) and may be printed from there, as needed. For an official copy of your grades, you should order at transcript. Additional information is available on the Registrar's Website, [Transcript Ordering](#).

Special Note 3 - Address(es)

For your benefit, please maintain a current and permanent address on the Ohio State University Student Information System (SIS) at all times. Update your address(es) through your Student Center via [Buckeye Link](#). Questions should be referred to the Student Service Center at ssc@osu.edu, (614) 292-0300, or in person at 281 W. Lane Ave, 1st Floor..

Special Note 4 - Definition of Enrollment Status

Undergraduate		Graduate/Professional	
Full Time	12 + Credit Hrs	Full Time	8 + Credit Hrs.
Half Time	6-11.99 Credit Hrs	Half Time	4-7.99 Credit Hrs.
Part Time	0-5.99 Credit Hrs	Part Time	0-3.99 Credit Hrs.

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Semester Conversion

For information regarding semester conversion at Ohio State, [click here](#).

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5th Floor Student Academic Services Building | 281 W Lane Ave | Columbus, Ohio 43210

Phone: Students, call (614) 292-0300 Toll-free: (800) 678-6440 to reach SSC | Faculty and Staff, call (614) 292-9330 | Fax: (614) 292-7199

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