

Check your Student Center at buckeyelink.osu.edu for important information!

You are being referred to the **Student Service Center** for the reasons indicated below. This referral is meant to be a starting point and you may be required to take further action to resolve your issue.

Student Service Center (SSC), 1st floor SAS Building, 281 West Lane Avenue
 E-mail: ssc@osu.edu | Phone: (614) 292-0300 | Toll-free: (800) 678-6440 | Fax: (614)-292-5587 | Web: ssc.osu.edu
SSC hours: M thru Th: 9 to 5, F: 9 to 4

If you have any additional questions or concerns, please do not hesitate to contact the Student Service Center.

<p>Account HOLDS</p> <p>Why do I have a hold? How can the hold be removed? <i>* SSC can only assist with CH1-5 holds, TOPP holds, and ALR (bad address) holds</i></p>	<p>Drop for Non-Payment (DNP)</p> <p>Do I have enough money on hand to pay the remainder of my fees? <i>(This is required in order to be re-enrolled in your classes.)</i> Do I need to file a petition? <i>(Required if you have been dropped for non-payment in a previous term.)</i> How can I avoid DNP in the future?</p>	<p>Financial Aid</p> <p>Why is my financial aid suspended? What steps can I take to get it reinstated? Are there other aid options available? <u>Satisfactory Academic Progress</u> What is my SAP status? How can I appeal my SAP status? How can I correct my SAP status?</p>
<p>Official documentation</p> <p>Transcripts and enrollment verifications must be ordered online. Go to the SSC for pickup or special orders.</p>	<p>General</p> <p>Why hasn't my financial aid posted? Why do I have extra charges on my account? How do I appeal late fees?</p>	<p><u>Scholarships</u></p> <p>Why was my scholarship revoked? How or when will it be reinstated? Can I appeal?</p>

Name of person who referred you (please print): _____

OSU e-mail of person who referred you: _____

You are being referred to your **academic advisor** or **college office** for the reasons indicated below. This referral is meant to be a starting point and you may be required to take further action to resolve your issue.
 Check your Student Center on buckeyelink.osu.edu for important information.

Multiple program stacks	Change expected graduation date	Withdraw from all courses
Return from leave of absence	Other	
Reason/Details:		

Name of SSC counselor who referred you (please print): _____

OSU e-mail of SSC counselor who referred you: _____