

# WINTER 2012 FINAL EXAMINATION SCHEDULE

March 12 to 15, 2012  
The Ohio State University

## CLASSES MEETING WITH MONDAY AS THE FIRST MEETING TIME OF THE WEEK (or MON in a combination)

### AT THESE TIMES:

7:30 or 8:00 AM  
8:30 or 9:00 AM  
9:30 or 10:00 AM  
10:30 or 11:00 AM  
11:30 AM or 12:00 N  
12:30 or 1:00 PM  
1:30 or 2:00 PM  
2:30 or 3:00 PM  
3:30 or 4:00 PM  
4:30 or 5:00 PM

### WILL HAVE THEIR FINALS ON:

Thu, March 15	7:30 AM - 9:18 AM
Tue, March 13	7:30 AM - 9:18 AM
Wed, March 14	9:30 AM - 11:18 AM
Thu, March 15	9:30 AM - 11:18 AM
Mon, March 12	11:30 AM - 1:18 PM
Tue, March 13	11:30 AM - 1:18 PM
Wed, March 14	1:30 PM - 3:18 PM
Thu, March 15	1:30 PM - 3:18 PM
Mon, March 12	3:30 PM - 5:18 PM
Tue, March 13	3:30 PM - 5:18 PM

## CLASSES MEETING WITH TUESDAY AS THE FIRST MEETING TIME OF THE WEEK (or TUE in a combination)

### AT THESE TIMES

7:30 or 8:00 AM  
8:30 or 9:00 AM  
9:30 or 10:00 AM  
10:30 or 11:00 AM  
11:30 AM or 12:00 N  
12:30 or 1:00 PM  
1:30 or 2:00 PM  
2:30 or 3:00 PM  
3:30 or 4:00 PM  
4:30 or 5:00 PM

### WILL HAVE THEIR FINALS ON:

Wed, March 14	7:30 AM - 9:18 AM
Mon, March 12	7:30 AM - 9:18 AM
Mon, March 12	9:30 AM - 11:18 AM
Tue, March 13	9:30 AM - 11:18 AM
Wed, March 14	11:30 AM - 1:18 PM
Thu, March 15	11:30 AM - 1:18 PM
Mon, March 12	1:30 PM - 3:18 PM
Tue, March 13	1:30 PM - 3:18 PM
Wed, March 14	3:30 PM - 5:18 PM
Thu, March 15	3:30 PM - 5:18 PM

**NOTE: CLASSES STARTING ON WEDNESDAY OR THURSDAY, and meeting for more than one hour, are treated as exceptions and must schedule their exams according to the **SECOND HOUR** of class.**

Students should confirm examination periods for individual classes with each instructor before making other commitments during finals week. Instructors shall announce any approved deviation to the published final examination schedule during the first week of classes and make appropriate arrangements for students with exam conflicts created by such deviation.

**Classes starting with Monday or Tuesday** in the meeting days must use the first hour of the class period to determine their final examination time.

**Classes starting with Wednesday or Thursday** in the meeting days, and meeting for more than 1 hour, should use the second hour of the class period in determining the exam hour. For example, a class that meets on WRF from 1:30 to 3 PM should use 2:30 p.m. instead of 1:30 PM. to determining the time for the final exam. Wed only will use M above, Thur only use T above.

**Classes starting on Wednesday or Thursday for one hour** may have a conflict with M or T classes. Contact the Department or the Scheduling Office to determine conflicts.

**Classes that meet on Friday or Saturday only:** instructors should ask their department

scheduling contact to arrange a time and a room for the final exam.

**Classes that meet on the hour** are assumed to have started at the beginning of the previous half hour. Thus, a MWF 8:00 a.m. class will have the same exam time as a MWF 7:30 a.m. class.

### COMMON EVENING FINAL EXAMS

Common final examinations will be given as an exception to the listed schedule when approved by department chairpersons, deans, and the Scheduling Office, and an announcement is made to the class during the first week of classes that a common final exam will be given. The departments who offer common exams must provide an alternate exam and work to resolve student conflicts generated by Common Final examinations.

Common final examinations are restricted to evening hours of 5:30 - 7:18 p.m. and 7:30 - 9:18 p.m. during the first three days of the examination period. All requests for Common Finals should have College and Departmental approval and be submitted in writing to the Scheduling Office by **November 18, 2011**.

### EVENING CLASSES

**Classes that start at 5:30 p.m. or after** are scheduled for a two-hour final exam at class time on the first class meeting day that falls within finals week. Classes in large rooms may need to move to a 5:30 or 7:30 PM start time. **Instructors Note:** For evening classes that meet for less than two hours, and start at 5:30 pm or after, but before 7:30 pm, the Registrar will assign the final exam time in coordination with the department. Your department contact may initiate a request to the Scheduling Office (voge.5@osu.edu) for a change of final exam time.

### WEEKEND EXAMINATIONS

Weekend University courses should have their final examinations on the last class meeting date in the regularly scheduled classroom.

### OSU LIMA, MANSFIELD, MARION, NEWARK, AND ATI EXAMINATIONS

Each campus office will publish the final examination schedule for OSU Lima, Mansfield, Marion, Newark, and ATI separately.