## Spring 2013 Important Dates

**Spring Semester 2013 Important Dates**

"**Note: Important Dates subject to change**"

### Semester/Session

<table>
<thead>
<tr>
<th>Semester/Spring</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>14 weeks of &quot;instructional time&quot;</td>
</tr>
<tr>
<td>Session 1</td>
<td>7 weeks of &quot;instructional time&quot; conducted during the first half of the full semester</td>
</tr>
<tr>
<td>Session 2</td>
<td>7 weeks of &quot;instructional time&quot; conducted during the second half of the full semester</td>
</tr>
</tbody>
</table>

### Spring Grade Posting Deadlines

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 18</td>
<td>Mon</td>
<td>Incomplete grades and/or extensions due for prior quarter/semester.</td>
</tr>
<tr>
<td>Feb 28</td>
<td>Thu</td>
<td>Grade posting deadline for Session 1 (Degree Audits available next morning).</td>
</tr>
<tr>
<td>May 1 (5:00pm)</td>
<td>Wed</td>
<td>Grade posting deadline for all graduating student grades (Degree Audits available next morning). Note: Grades for graduating students are due no later than 48 hours after the end of the exam, except for finals administered on Tuesday, when grades for graduating students will be due no later than 24 hours after the end of the exam.</td>
</tr>
<tr>
<td>May 6 (Midnight)</td>
<td>Mon</td>
<td>Grade posting deadline for non-graduating students (Degree Audits available next morning).</td>
</tr>
<tr>
<td>Jun 2 (Midnight)</td>
<td>Sun</td>
<td>Last day for grades to be submitted and posted electronically; Grade Change Form required after this deadline.</td>
</tr>
</tbody>
</table>

### Spring Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 31</td>
<td>Mon</td>
<td>Initial tuition and fees payment deadline (all tuition and fees due on this date - even for Session 2 courses with a later start date).</td>
</tr>
<tr>
<td>Dec 31</td>
<td>Mon</td>
<td>Deadline to accept or decline coverage from Student Health Insurance.</td>
</tr>
<tr>
<td>Jan 7</td>
<td>Mon</td>
<td>First day of classes for full semester and Session 1 courses.</td>
</tr>
<tr>
<td>Dec 15</td>
<td>Sat</td>
<td>Deadline to apply for a residency reclassification (for tuition purposes).</td>
</tr>
<tr>
<td>Jan 18</td>
<td>Fri</td>
<td>Drop for Non-Payment; students with an unpaid balance after this date will be subject to removal from classes and penalty fees may be assessed.</td>
</tr>
<tr>
<td>Jan 21</td>
<td>Mon</td>
<td>Martin Luther King Day observed -- no classes, offices closed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ohio Board of Regents Census Date (&quot;15th&quot; Day).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The university reserves the right to refuse registration and/or fee payment after this date.</td>
</tr>
<tr>
<td>Feb 5</td>
<td>Tue</td>
<td>60% completion date for Session 1 courses; financial aid will not be recalculated on withdrawals after this date.</td>
</tr>
<tr>
<td>Feb 22</td>
<td>Fri</td>
<td>Last day of regularly scheduled classes Session 1 courses.</td>
</tr>
<tr>
<td>Feb 25-26</td>
<td>Mon-Tue</td>
<td>Final Exams for Session 1 courses.</td>
</tr>
<tr>
<td>Feb 27</td>
<td>Wed</td>
<td>First day of classes for Session 2 courses.</td>
</tr>
<tr>
<td>Mar 19</td>
<td>Tue</td>
<td>60% completion date for full semester courses; financial aid will not be recalculated on withdrawals after this date.</td>
</tr>
<tr>
<td>Apr 8</td>
<td>Mon</td>
<td>60% completion date for Session 2 courses; financial aid will not be recalculated on withdrawals after this date.</td>
</tr>
<tr>
<td>Apr 22</td>
<td>Mon</td>
<td>Last day of regularly scheduled classes for Session 2 and full semester.</td>
</tr>
<tr>
<td>Apr 23</td>
<td>Tue</td>
<td>Reading Day - no classes on this day provides an opportunity to study for exams.</td>
</tr>
<tr>
<td>Apr 24-30</td>
<td>Wed-Tue</td>
<td>Final Examinations for Session 2 and full semester classes.</td>
</tr>
<tr>
<td>May 5</td>
<td>Sun</td>
<td>Commencement.</td>
</tr>
</tbody>
</table>

### Spring Registration Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 12</td>
<td>Fri</td>
<td>Last day to clear holds prior to enrollment appointments opening.</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Mon</td>
<td>Registration for spring semester (includes full semester, Session 1, and Session 2 scheduling).</td>
</tr>
</tbody>
</table>
Jan 11 Fri  Last day to transfer colleges or make a campus change for spring (must be effective dated Monday, 1/7/13).
Jan 18 Fri  Last day to register for the audit or pass/non-pass options for a Session 1 course (undergraduates only).
Jan 21 Mon  Ohio Board of Regents Census Date (“15th” Day).
The university reserves the right to refuse registration and/or fee payment after this date.
Feb 1 Fri  Last day to register for the audit or pass/non-pass options for a full semester course (undergraduates only).
Mar 8 Fri  Last day to register for the audit or pass/non-pass options for a Session 2 course (undergraduates only).

Spring Add/Drop Deadlines - Full Semester

Jan 11 Fri  Last day to add a full semester course using on-line registration.
           Last day to add a course without instructor’s written permission for full semester courses.
Jan 18 Fri  Last day to add a full semester course without a petition.
           Drop for Non-Payment; students with an unpaid balance after this date will be subject to removal from classes and penalty fees may be assessed.
Feb 1 Fri  Last day to drop a full semester course using on-line registration.
           Last day to drop a full semester course without receiving a “W” on the student’s record.
Mar 22 Fri  Last day to drop a full semester course without petitioning.

Spring Add/Drop Deadlines - Session 1

Jan 11 Fri  Last day to add a Session 1 course using on-line registration.
           Last day to add a course without instructor’s written permission for Session 1 courses.
Jan 18 Fri  Drop for Non-Payment; students with an unpaid balance after this date will be subject to removal from classes and penalty fees may be assessed.
           Last day to add a Session 1 course without a petition.
           Last day to drop a Session 1 course without receiving a “W” on the student’s record.
Feb 8 Fri  Last day to drop a Session 1 course without petitioning.

Spring Add/Drop Deadlines - Session 2

Jan 18 Fri  Drop for Non-Payment; students with an unpaid balance after this date will be subject to removal from classes and penalty fees may be assessed.
Mar 1 Fri  Last day to add a Session 2 course using on-line registration.
           Last day to add a Session 2 course without instructor’s written permission.
Mar 8 Fri  Last day to drop a Session 2 course using on-line registration.
           Last day to drop a Session 2 course without receiving a “W” on the student’s record.
Apr 5 Fri  Last day to drop a Session 2 course without petitioning.

Spring Fees and Refund Dates - Full Semester

Oct 27 Sat  First day fees may be paid.
Dec 31 Mon  Initial tuition and fees payment deadline (all tuition and fees due on this date).
            Deadline for University Residences and Dining Services fees; unpaid accounts subject to a late fee beyond this date.
            First TOPP installment due.
Jan 1 Tue   Spring Late Payment Fee assessed at $200.
Jan 7 Mon   First day of classes for full semester courses.
Jan 11 Fri  Last day 100% Refund Period for full semester courses.
Jan 18 Fri  Last day of 75% Refund Period for full semester courses.
Jan 19 Sat  Spring Late Payment Fee increases to $300.
            Spring Late Registration Fee assessed at $500 for full semester.
            Late Course Add Fee assessed at $100 per course for full semester courses added.
Jan 26 Sat  Re-enrollment Fee of $300 begins today.
Jan 31 Thu  Second TOPP installment due.
Feb 1 Fri   Last day 50% Refund Period for full semester courses.
Mar 1 Fri   Third TOPP installment due.
Mar 31 Sun  Fourth TOPP installment due.

Spring Fees and Refund Dates - Session 1

Oct 27 Sat  First day fees may be paid.
Dec 31 Mon  Initial tuition and fees payment deadline (all tuition and fees due on this date).
            Deadline for University Residences and Dining Services fees; unpaid accounts subject to a late fee beyond this date.
            First TOPP installment due.
Jan 1 Tue   Spring Late Payment Fee assessed at $200.
SP13 Important Dates

Jan 7 Mon First day of classes for Session 1 courses.
Jan 11 Fri Last day 100% Refund Period for Session 1 courses.
Jan 18 Fri Last day 50% Refund Period for Session 1 courses.
Jan 19 Sat Spring Late Payment Fee increases to $300.
Spring Late Registration Fee assessed at $500 for Session 1.
Late Course Add Fee assessed at $100 per course for Session 1 courses added.
Jan 26 Sat Re-enrollment Fee of $300 begins today.
Jan 31 Thu Second TOPP installment due.
Mar 1 Fri Third TOPP installment due.
Mar 31 Sun Fourth TOPP installment due.

Spring Fees and Refund Dates - Session 2
Oct 27 Sat First day fees may be paid.
Dec 31 Mon Initial tuition and fees payment deadline (all tuition and fees due on this date).
Deadline for University Residences and Dining Services fees; unpaid accounts subject to a late fee beyond this date.
First TOPP installment due.
Jan 1 Tue Spring Late Payment Fee assessed at $200.
Jan 19 Sat Spring Late Payment Fee increases to $300.
Jan 26 Sat Re-enrollment Fee of $300 begins today.
Jan 31 Thu Second TOPP installment due.
Feb 27 Wed First day of classes for Session 2 courses.
Mar 1 Fri Last day of 100% Refund Period for Session 2 courses.
Third TOPP installment due.
Mar 8 Fri Last day of 50% Refund Period for Session 2 courses.
Mar 9 Sat Spring Late Registration Fee assessed at $500 for Session 2.
Late Course Add Fee assessed at $100 per course for Session 2 courses added.
Mar 31 Sun Fourth TOPP installment due.

Scheduling Information for Summer 2013 Semester
Jan 28 Mon Schedule of Classes available.
Feb 18 Mon Registration for Summer 2013 opens.
Feb 18 Mon University Priority appointments open.
Feb 20 Wed Graduating Seniors’ appointments open.
Feb 21 Thu Seniors’ (Rank 4), Post-bac GRD, and GRD/Prof appointments open.
Feb 26 Tue Juniors’ (Rank 3) appointments open.
Mar 1 Fri Sophomores’ (Rank 2) appointments open.
Mar 6 Wed Freshmen (Rank 1) et al-conditional, special, and transient (Ranks VST) students’ appointments open.

On-line self-service registration is available from the date the student’s enrollment appointment opens through the First Friday of classes for adds and through the Fourth Friday for semester drops or the Second Friday for session drops.

Scheduling Information for Autumn 2013 Semester
Feb 13 Wed Schedule of Classes available.
Mar 18 Mon Registration for Autumn 2013 opens.
Mar 18 Mon University Priority appointments open.
Mar 20 Wed Graduating Seniors’ appointments open.
Mar 22 Fri Seniors’ (Rank 4), Post-bac GRD, and GRD/Prof appointments open.
Mar 29 Fri Juniors’ (Rank 3) appointments open.
Apr 4 Thu Sophomores’ (Rank 2) appointments open.
Apr 10 Wed Freshmen (Rank 1) et al-conditional, special, and transient (Ranks VST) students’ appointments open.

On-line self-service registration is available from the date the student’s enrollment appointment opens through the First Friday of classes for adds and through the Fourth Friday for semester drops or the Second Friday for session drops.

Graduate School Dates
Jan 25 Fri Application to graduate for master’s and doctoral students due - 247 University Hall.
Apr 12 Fri Report of Master’s Examination or Final Oral Examination (doctoral students) due - 247 University Hall.
Apr 19 Fri Approved master thesis or doctoral dissertations and related fees due - 247 University Hall.

VERY IMPORTANT - Please note that special refund and forfeiture policies apply to students receiving financial aid or fee authorizations. Some students may be required to repay and refund a portion of their aid or fee authorization if they withdraw or drop hours. For more information, visit “Withdrawal - What happens when I withdraw from all classes?”