**Forfeiture Fees**
You will be assessed forfeiture fees if you are a:

- Full-time student who drops below full time hours (undergraduate 12 hours; graduate or graduate/professional 8 hours).
- Part-time student who drops classes or withdraws.
- Any student who withdraws after the 100% refund period.

The Forfeiture Fee schedule applies to Instructional Fees, General Fees, Non-Resident Fees, Learning Tech Fees, Program Fees, Lab Fees, and Course Fees (This may not be a comprehensive list). The 100% Forfeiture Fee dates apply to all fees.

**For Full Term Classes:**
- No Forfeiture (100% refund period): Through the first Friday of classes.
- 25% Forfeiture (75% refund period): 1st Saturday through the 2nd Friday of classes.
- 50% Forfeiture (50% refund period): 2nd Saturday through the 4th Friday of classes.
- 100% Forfeiture (no refund): After the 4th Friday of classes.

**For Session Classes:**  (First Session, Second Session and Summer Session)
- No Forfeiture (100% refund period): Through the first Friday of classes.
- 50% Forfeiture (50% refund period): 1st Saturday through the 2nd Friday of classes.
- 100% Forfeiture (no refund): After the 2nd Friday of classes.

**For May Session Classes:**
- No Forfeiture (100% refund period): Through the first day of classes.
- 50% Forfeiture (50% refund period): 2nd day through the 1st Friday of classes.
- 100% Forfeiture (no refund): After the 1st Friday of classes.

**Other Fees**
This is the schedule for many of the other fees, but it is not to be taken as a comprehensive list:

**Student Activity Fee** remains the same amount as long as the student is still enrolled. The fee will be removed in full if the student completely withdraws during any refund period but will remain billed once the refund period has ended.

**COTA and Student Legal Services Fee** remains the same as long as the student is still enrolled. The fee will be removed in full if the student completely withdraws during the 100% refund period but remain billed in full once the 100% refund period has ended.

**Recreational Fee** is fixed for 4+ hours and reverses in full for ≤3 hours, with the PCD student exception (See Below). It will remain billed in full once the refund period has ended.

**Student Union Fee** adjusts to the fee amount for remaining enrolled hours if the student drops during any refund period but is still enrolled, with the PCD exception (See Below). It will remain billed in full once the refund period has ended. (Example: The student drops during the refund period from 12 hours to 7 hours; there is no forfeiture for the 5 dropped hours, the Student Union Fee simply adjusts to the amount for 7 hours of enrollment.)

**Distance Learning Fee** remains the same as long as the student is still enrolled. The fee will be removed in full if the student completely withdraws during the 100% refund period but will remain billed in full once 100% refund period has ended.

**International Undergraduate Student Fee** remains the same as long as the student is still enrolled. The fee will be removed in full if the student completely withdraws during the 100% refund period but will remain billed in full once 100% refund period has ended.

**Exceptions**

**Post-Candidacy Doctoral (PCD) students** are considered full time students with 3 or more hours. They are charged tuition fees (instructional, general, learning tech, etc.) based on the number of credit hours enrolled, but are charged full time amounts for all ancillary fees (Rec, Student Union, etc.) when they carry at least 3 credit hours. The tuition and course fees adjust according to the forfeiture/refund schedule, the same as other students.

**Student Health Insurance (SHI)** will be reversed only if the student completely withdraws before the 15th day of the term. SHI will process after checking if any claims have been filed.