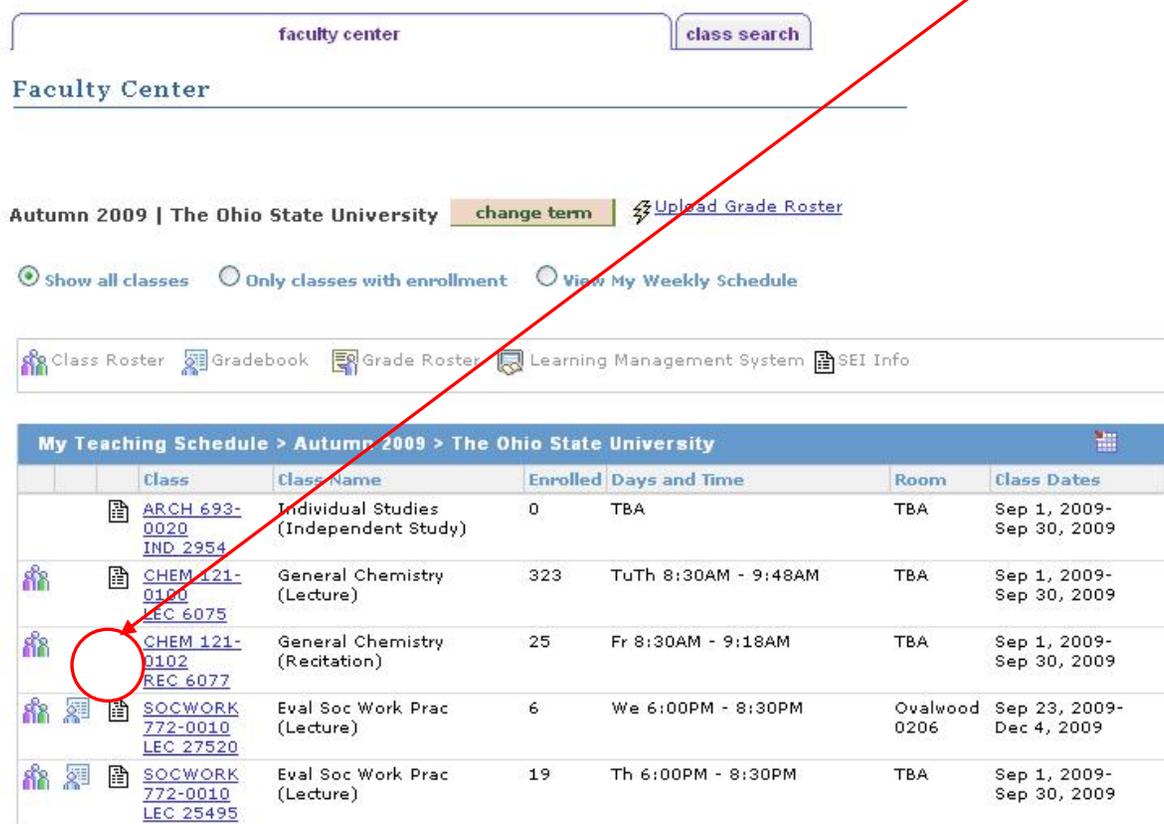


Instructor View of Online SEIs – Also see the FAQ at <http://www.sei.osu.edu>

Instructors access SEI information by logging in to their SIS Faculty Centers, available by clicking on the “Faculty Center” link at <http://www.buckeyelink.osu.edu/facultystaff.html>.

The “SEI Info” icon displays for each class where the **instructor** would be eligible to receive an evaluation. Classes are ineligible for SEIs for a variety of reasons (see <http://www.ureq.ohio-state.edu/ourweb/scansurvey/sei/faqs.html#alluse> for details). However there are only **two reasons that an instructor is not eligible for SEIs**: (1) the instructor role was entered as GRADER, or (2) the instructor’s name was marked not to print on the Schedule of Classes. Instructors wishing to have SEIs for a class that is missing the SEI icon must contact the scheduling staff in their departments to update the information. The SEI staff cannot assist with the SIS course scheduling system. The missing SEI icon for CHEM 121 below means the instructor will not receive SEIs (without intervention from departmental scheduling staff).



faculty center class search

Faculty Center

Autumn 2009 | The Ohio State University change term [Upload Grade Roster](#)

Show all classes Only classes with enrollment View My Weekly Schedule

[Class Roster](#) [Gradebook](#) [Grade Roster](#) [Learning Management System](#) [SEI Info](#)

My Teaching Schedule > Autumn 2009 > The Ohio State University							
	Class	Class Name	Enrolled	Days and Time	Room	Class Dates	
	 ARCH 693-0020 IND 2954	Individual Studies (Independent Study)	0	TBA	TBA	Sep 1, 2009- Sep 30, 2009	
	  CHEM 121-0100 LEC 6075	General Chemistry (Lecture)	323	TuTh 8:30AM - 9:48AM	TBA	Sep 1, 2009- Sep 30, 2009	
	  CHEM 121-0102 REC 6077	General Chemistry (Recitation)	25	Fr 8:30AM - 9:18AM	TBA	Sep 1, 2009- Sep 30, 2009	
	  SOCWORK 772-0010 LEC 27520	Eval Soc Work Prac (Lecture)	6	We 6:00PM - 8:30PM	Ovalwood 0206	Sep 23, 2009- Dec 4, 2009	
	  SOCWORK 772-0010 LEC 25495	Eval Soc Work Prac (Lecture)	19	Th 6:00PM - 8:30PM	TBA	Sep 1, 2009- Sep 30, 2009	

The absence of an SEI icon means the instructor is ineligible for SEIs. **However, the presence of an SEI icon does not guarantee that SEIs are used for the course.** Therefore, the instructor should click on each SEI icon to determine if SEIs will be automatically generated for the class. If not, the section titled “SEI Options” gives the reasons the class is excluded.

2954 - ARCH 693 - Individual Studies

Class Overview			
Course	ARCH 693	Institution	The Ohio State University
Description	Individual Studies	Term	Autumn 2009
Class Number	2954	Session	Regular Academic Session
Class Section	0020	Career	Undergraduate
Component	Independent Study		
Time	12:00AM 12:00AM	Instructor	Krishnamurthy, Vyas

[About SEI Reports](#)

SEI Reports
We have an SEI Cumulative Report on file for you. Click the 'View Existing SEI Cumulative Report' link to view this report. You must have your pop-up blocker turned off to view the report. If the report on file is out of date, you can click on the 'Generate New SEI Cumulative Report' link to update the report data. View Existing SEI Cumulative Report Generate New SEI Cumulative Report
Report for this class is not available. Please visit sei.osu.edu for more information.

SEI Options
This class is not eligible for SEI's for the following reason: Catalog numbers equal to 999, 998, or ending in 93 are ineligible. For more details, see sei.osu.edu

Instructors wishing to have SEIs for an ineligible class, or hoping to opt out of SEIs for an eligible class, should email the SEI staff at seiadmin@osu.edu early in the quarter. Such requests are subject to the policies established by the instructor's department.

If the class is eligible for SEIs, the “SEI Options” section will allow the instructor to enable or disable the comment box that appears on the online forms. The comment box is popular with both students and instructors, as it allows open-ended feedback to be collected easily, securely, and anonymously. By default, the comment box does appear on SEI forms. **Instructors have until the sixth Friday of the term to settle on their comment preference for each class, as long as the class is scheduled to start and end according to the university calendar.** To change the SEI Options, instructors must click the check box to disable or enable comments and then click the Save button.

6075 - CHEM 121 - General Chemistry

Class Overview

Course	CHEM 121	Institution	The Ohio State University
Description	General Chemistry	Term	Autumn 2009
Class Number	6075	Session	Regular Academic Session
Class Section	0100	Career	Undergraduate
Component	Lecture		

Day	Tues Thurs	Instructor	Childers, Terri
Time	8:30AM 9:48AM		

[About SEI Reports](#)

SEI Reports

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[View Existing SEI Cumulative Report](#)

[Generate New SEI Cumulative Report](#)

Report for this class is not available. Please visit sei.osu.edu for more information.

SEI Options

Allow Comments

RETURN

SAVE

After the term, the system generates statistics for each class, as well as group statistics to compare this class to other classes across the university. The instructor can generate reports to view these statistics in the “SEI Reports” area of this page. The following shows the links available to the instructor to generate Cumulative and Class (Individual) Reports for SEI:

[About SEI Reports](#)

SEI Reports

Click the link below to generate your SEI Cumulative Report. This process should take less than 2 minutes. When the process has finished, a link to view the report will appear on this page.

[Generate New SEI Cumulative Report](#)

Click the link below to generate your SEI Class Report. This process should take less than 2 minutes. When the process has finished, a link to view the report will appear on this page.

[Generate New SEI Class Report](#)

SEI Options

Allow Comments

[View Comments](#)

Once the instructor clicks the links and the reports have been generated, they are presented with additional links to view the reports.

[About SEI Reports](#)

SEI Reports

We have an SEI Cumulative Report on file for you. Click the 'View Existing SEI Cumulative Report' link to view this report. You must have your pop-up blocker turned off to view the report. If the report on file is out of date, you can click on the 'Generate New SEI Cumulative Report' link to update the report data.

[View Existing SEI Cumulative Report](#)

[Generate New SEI Cumulative Report](#)

We have an SEI Class Report on file for you. Click the 'View Existing SEI Class Report' link to view this report. You must have your pop-up blocker turned off to view the report. If the report on file is out of date, you can click on the 'Generate New SEI Class Report' link to update the report data.

[View Existing SEI Class Report](#)

[Generate New SEI Class Report](#)

SEI Options

[Allow Comments](#)

[View Comments](#)

[RETURN](#)

After the grade posting deadline has passed, the instructor can also view the comments that students submitted, assuming the instructor did not disable that option. These are available to scroll through online, as well as via a PDF report. Instructors can also delete the comments from the system once they have viewed them. (The screenshot below was generated from actual comments given by students for several different instructors, in case you're wondering why students don't know if Dr. ZZZ is a woman or a man!)

Faculty Center

SEI Comments

20055 - SOCWORK 730.01 - Inst& Org Behavior

Summer 2009

The comments for this class are displayed below. You may click the 'Download Comments' button at the bottom of the page to generate a PDF report of these comments. This process may take 20-30 seconds. The report will open in a new window or tab, depending on your browser settings, so your pop-up blocker must be turned off in order to view this report.

Once you have downloaded your comments, you may click the 'Delete Comments' button to remove the comments from the database. After one term, any remaining comments will be purged from the system.

View All		First	1-10 of 16	Last
1	Professor ZZZ is a wonderful person as well as a wonderful educator. ZZZ was my first college course at The Ohio State University and Professor ZZZ did outstanding job teaching. Her teaching methods and personality made me want to come to class everyday. I hope I have her as a Professor again in the future!			
2	This is one of the greatest professors I have had. He cares about the success of his students and makes sures they understand the material by thinking for themselves.			
3	very funny and easy to talk to.			
4	i had a blast in this class and if i was able to i would try to take it again. this class helped prepare me for a lot of things before classes officially start. im glad that i took this class			
5	I loved this class!			
6	Mrs. ZZZ was always there to help and was very nice. She was understanding and knew exactly what she was doing. Now I know a great deal more about ZZZ than I had, befor taking the class.			

7 I LOVE ZZZ!!!!

Dr. ZZZ is an excellent instructor. He provides his students with what they need based on their gaps in understanding allowing us to learn and grow intellectually while providing support if needed. What I find refreshing about Dr. ZZZ is that he forces you to learn and think
8 instead of the typical regurgitation that often happens in classes. I have learned a great deal from him and he is definitely an asset to the program and university. I wish I had more classes with him he has great insight and a wonderful perspective on student learning and understanding.

Professor ZZZ is a wonderful person as well as a wonderful educator. ZZZ was my first college course at The Ohio State University and
9 Professor ZZZ did outstanding job teaching. Her teaching methods and personality made me want to come to class everyday. I hope I have her as a Professor again in the future!

10 This is one of the greatest professors I have had. He cares about the success of his students and makes sures they understand the material by thinking for themselves.

[download comments](#)

[delete comments](#)

[RETURN](#)